



# MICHAEL ANDERSON

## SENIOR DENTAL TREATMENT PLANNER

### CONTACT

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- San Francisco, CA

### SKILLS

- Patient Engagement
- Strategic Planning
- Data Analysis
- Team Leadership
- Operational Efficiency
- Regulatory Compliance

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**MASTER OF HEALTH ADMINISTRATION,  
UNIVERSITY OF HEALTH SCIENCES, 2011**

### ACHIEVEMENTS

- Increased treatment acceptance rates by 35% through improved communication strategies.
- Awarded 'Best Practice Manager' by the Dental Management Association in 2019.
- Developed a patient referral program that boosted new patient acquisition by 25%.

### PROFILE

With over a decade of experience in the dental field, I am a strategic Dental Treatment Planner known for my ability to bridge clinical excellence with patient care. My extensive background includes working in high-volume dental practices where I have honed my skills in developing efficient workflows and optimizing treatment plans for diverse patient populations.

### EXPERIENCE

#### SENIOR DENTAL TREATMENT PLANNER

##### Dental Excellence Group

*2016 - Present*

- Designed and implemented treatment plans for a diverse patient base, focusing on individualized care.
- Led a team of dental professionals to improve patient flow and reduce waiting times by 20%.
- Facilitated workshops on the importance of treatment planning for dental staff.
- Utilized data analytics to monitor treatment acceptance and patient outcomes.
- Enhanced patient engagement through the development of informational materials.
- Achieved a 40% increase in patient referrals through effective treatment planning.

#### DENTAL OFFICE MANAGER

##### Bright Smiles Dental Clinic

*2014 - 2016*

- Managed daily operations of the dental practice, ensuring a smooth patient experience.
- Oversaw scheduling and treatment planning to optimize dentist productivity.
- Implemented patient feedback systems to enhance service quality.
- Conducted training sessions for staff on effective communication and patient management.
- Maintained compliance with health regulations and standards.
- Reduced operational costs by 15% through strategic resource management.