



# MICHAEL ANDERSON

## Dental Case Reviewer

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### SUMMARY

Dedicated Dental Case Reviewer with over 10 years of experience in interpreting and analyzing dental records to ensure compliance with clinical guidelines. Proven expertise in assessing treatment plans and patient outcomes, utilizing a keen eye for detail to identify discrepancies and recommend corrective actions.

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### WORK EXPERIENCE

#### Dental Case Reviewer HealthFirst Dental Solutions

Jan 2023 - Present

- Reviewed over 300 dental cases monthly to ensure adherence to clinical guidelines.
- Collaborated with a team of dentists to refine treatment plans based on patient histories.
- Utilized dental software to track case progress and outcomes effectively.
- Conducted training sessions for new reviewers on compliance standards.
- Generated reports on case trends and presented findings to management.
- Improved case processing efficiency by 20% through workflow optimization.

#### Dental Hygienist Bright Smiles Dental Clinic

Jan 2020 - Dec 2022

- Performed comprehensive dental cleanings and assessments for over 200 patients monthly.
  - Educated patients on oral hygiene best practices to enhance long-term health.
  - Managed patient records and ensured accurate documentation of treatments.
  - Assisted in developing individualized care plans based on patient needs.
  - Participated in community outreach programs to promote dental health awareness.
  - Received 'Employee of the Month' award for outstanding patient care.
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### EDUCATION

#### Bachelor of Science in Dental Hygiene, University of Dental Studies

Sep 2019 - Oct 2020

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### ADDITIONAL INFORMATION

- **Technical Skills:** case analysis, compliance review, patient management, dental software, report generation, teamwork
- **Awards/Activities:** Successfully reduced case review turnaround time by 15%.
- **Awards/Activities:** Recognized for excellence in patient education by the local dental association.
- **Awards/Activities:** Implemented a new case tracking system that improved accuracy by 30%.
- **Languages:** English, Spanish, French