



MICHAEL ANDERSON

LEAD PROCUREMENT OFFICER

PROFILE

Highly accomplished Defense Procurement Officer with extensive experience in supply chain management and strategic acquisition within defense organizations. Expert in contract negotiation, vendor management, and compliance with federal regulations. Demonstrates exceptional analytical skills and a results-driven approach to procurement processes. Proven ability to develop and execute procurement strategies that align with organizational objectives while ensuring fiscal responsibility.

EXPERIENCE

LEAD PROCUREMENT OFFICER

Northrop Grumman

2016 - Present

- Oversaw procurement operations for defense systems, managing contracts exceeding \$200 million.
- Implemented process improvements that increased procurement efficiency by 25%.
- Coordinated with project managers to identify and fulfill procurement needs.
- Conducted supplier audits to ensure adherence to quality standards.
- Developed risk management plans to address procurement challenges.
- Utilized ERP systems to track procurement metrics and performance.

PROCUREMENT COORDINATOR

Raytheon Technologies

2014 - 2016

- Assisted in the development of procurement strategies for defense contracts.
- Monitored supplier performance and initiated corrective actions as needed.
- Compiled procurement documentation for compliance audits.
- Facilitated contract negotiations with key suppliers.
- Prepared market research reports to support procurement decisions.
- Maintained accurate records of procurement transactions.

CONTACT

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SKILLS

- supply chain management
- contract negotiation
- vendor relations
- compliance auditing
- process improvement
- market analysis

LANGUAGES

- English
- Spanish
- French

EDUCATION

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION, SUPPLY CHAIN MANAGEMENT, UNIVERSITY OF MARYLAND

ACHIEVEMENTS

- Received 'Outstanding Procurement Performance' recognition for cost-saving initiatives.
- Successfully led a team that reduced procurement cycle time by 20%.
- Honored for excellence in supplier relationship management.