

MICHAEL ANDERSON

Data Quality Analyst

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Proactive Data Quality Analyst with over 5 years of experience in the education sector, dedicated to maintaining data integrity and enhancing educational outcomes. Expertise in managing student and institutional data, conducting data quality assessments, and ensuring compliance with educational regulations. Strong analytical skills with a focus on using data to drive decision-making in academic settings.

WORK EXPERIENCE

Data Quality Analyst | EduData Solutions

Jan 2022 – Present

- Managed student data integrity and compliance with federal and state regulations.
- Conducted regular data audits and quality assessments, improving data accuracy by 30%.
- Collaborated with faculty to identify data discrepancies and implement corrective measures.
- Utilized SQL and Excel for data analysis and reporting, enhancing data accessibility.
- Developed training materials for staff on data quality standards.
- Presented findings to stakeholders to inform strategic planning initiatives.

Data Analyst | School District Data Services

Jul 2019 – Dec 2021

- Assisted in data management for student enrollment and performance reporting.
- Generated reports on data quality metrics for administrative review.
- Collaborated with teachers to ensure accurate reporting of student assessments.
- Participated in data governance initiatives to enhance data quality across the district.
- Utilized data visualization tools to present insights to educational stakeholders.
- Provided training for staff on data entry and management best practices.

SKILLS

Data Quality Assurance

SQL

Excel

Data Analysis

Education Analytics

Compliance

EDUCATION

Bachelor of Science in Education Technology

2015 – 2019

University of Educational Sciences

ACHIEVEMENTS

- Increased data accuracy in student records from 85% to 95% over two years.
- Recognized for outstanding contributions to data governance initiatives.
- Presented at education conferences on the importance of data quality in schools.

LANGUAGES

English

Spanish

French