



MICHAEL ANDERSON

Data Quality Analyst

Dedicated Data Quality Analyst with over 3 years of experience in the manufacturing sector, focusing on production data management and quality assurance. Adept at identifying data discrepancies and implementing corrective actions to enhance data accuracy and reporting efficiency. Strong analytical skills with proficiency in using data visualization tools to communicate insights.

WORK EXPERIENCE

Data Quality Analyst 2020-2023
ManufactureTech Inc.

- Monitored production data for accuracy, ensuring compliance with industry standards.
- Collaborated with production teams to identify and resolve data-related issues in real-time.
- Utilized Excel and Access for data analysis and reporting, improving efficiency.
- Developed and maintained documentation for data quality processes.
- Trained staff on data entry standards and quality assurance practices.
- Participated in quality improvement initiatives, contributing to a 15% reduction in defects.

Junior Data Analyst 2019-2020
ProManufac Corp.

- Assisted in data collection and cleaning for production efficiency reports.
- Generated monthly reports on data quality metrics for team review.
- Conducted training sessions for new hires on data quality practices.
- Collaborated with quality assurance teams to ensure accurate reporting of defects.
- Utilized Tableau for data visualization, enhancing data insights for management.
- Supported data-driven decision-making processes by providing reliable data analysis.

ACHIEVEMENTS

- Improved data accuracy in production reports by 25% within the first year.
- Recognized for successfully implementing a data quality training program.
- Contributed to a project that reduced production defects by 10% through data insights.

CONTACT

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EDUCATION

Bachelor of Science in Industrial Engineering

University of Manufacturing Sciences
2016-2020

SKILLS

- Data Quality Management
- Excel
- Access
- Data Analysis
- Manufacturing Processes
- Quality Assurance

LANGUAGES

- English
- Spanish
- French