



MICHAEL ANDERSON

DAIRY PROCUREMENT COORDINATOR

CONTACT

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- San Francisco, CA

SKILLS

- Contract Negotiation
- Supplier Management
- Market Analysis
- Procurement Software
- Data Management
- Team Collaboration

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF SCIENCE IN BUSINESS
ADMINISTRATION - DAIRY SCIENCE
UNIVERSITY**

ACHIEVEMENTS

- Achieved a 12% reduction in procurement costs through strategic sourcing initiatives.
- Recognized for excellence in supplier management, leading to improved delivery performance.
- Successfully managed a project to transition to a new procurement software system.

PROFILE

Dynamic Dairy Procurement Specialist with extensive experience in sourcing high-quality dairy products. Expertise in negotiating contracts and managing supplier relationships to maximize profitability and ensure supply chain integrity. Proven track record of implementing innovative procurement strategies that align with corporate objectives. Strong analytical skills, enabling effective market analysis and forecasting to drive purchasing decisions.

EXPERIENCE

DAIRY PROCUREMENT COORDINATOR

Dairy Fresh Ltd.

2016 - Present

- Coordinated procurement activities across multiple dairy product categories.
- Developed supplier scorecards to evaluate performance and compliance.
- Implemented a robust contract management system to track agreements and renewals.
- Conducted training sessions for team members on procurement best practices.
- Facilitated cross-departmental meetings to align procurement strategies with business goals.
- Monitored market trends to adjust procurement strategies accordingly.

JUNIOR PROCUREMENT ANALYST

Pure Dairy Inc.

2014 - 2016

- Assisted in the sourcing of dairy products, focusing on quality and cost-effectiveness.
- Maintained accurate procurement records and databases.
- Supported the negotiation of contracts with suppliers to secure favorable terms.
- Analyzed supplier performance metrics to recommend improvements.
- Participated in market research to identify new sourcing opportunities.
- Collaborated with logistics teams to ensure timely product delivery.