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## **EXPERTISE SKILLS**

- elderly care
- team leadership
- assessment
- communication
- client engagement
- documentation

## **LANGUAGES**

- English
- Spanish
- French

## **CERTIFICATION**

- Associate Degree in Gerontology, City College, 2015

## **REFERENCES**

### **John Smith**

Senior Manager, Tech Corp  
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### **Sarah Johnson**

Director, Innovation Labs  
sarah.j@email.com

### **Michael Brown**

VP Engineering, Solutions Inc  
mbrown@email.com

# MICHAEL ANDERSON

## LEAD DAILY LIVING SUPPORT SPECIALIST

Innovative Daily Living Support Specialist with a robust background in assisting elderly clients in achieving their daily living goals. Proven expertise in creating supportive environments that promote safety, comfort, and independence. Skilled in conducting thorough assessments and developing tailored care plans that address the unique needs of each client. Adept at collaborating with healthcare providers and family members to ensure cohesive care delivery.

## **PROFESSIONAL EXPERIENCE**

### **Golden Years Care Agency**

*Mar 2018 - Present*

Lead Daily Living Support Specialist

- Led a team of support specialists in delivering exceptional care to elderly clients.
- Conducted comprehensive assessments to identify client needs and preferences.
- Designed and implemented individualized care plans to enhance client autonomy.
- Facilitated training sessions on elderly care best practices.
- Maintained detailed records of client progress and care adjustments.
- Collaborated with healthcare professionals to coordinate comprehensive services.

### **Compassionate Hands Home Care**

*Dec 2015 - Jan 2018*

Daily Living Support Aide

- Assisted clients with daily activities including bathing, dressing, and meal preparation.
- Provided companionship and emotional support to enhance well-being.
- Documented daily activities and reported any changes in client condition.
- Encouraged participation in physical activities to promote health.
- Coordinated transportation for medical appointments and social outings.
- Engaged in ongoing professional development to enhance service delivery.

## **ACHIEVEMENTS**

- Increased client satisfaction ratings by 30% through personalized care initiatives.
- Received a 'Service Excellence' award for outstanding contributions to client care.
- Developed a training manual that became the standard for new hires.