



# MICHAEL ANDERSON

## CURRICULUM MANAGER

### CONTACT

-  (555) 234-5678
-  michael.anderson@email.com
-  San Francisco, CA

### SKILLS

- Curriculum Accreditation
- Program Development
- Faculty Engagement
- Assessment Design
- Strategic Planning
- Educational Leadership

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**DOCTOR OF EDUCATION IN CURRICULUM AND INSTRUCTION, STATE UNIVERSITY**

### ACHIEVEMENTS

- Successfully led a team to achieve full accreditation for three academic programs in 2019.
- Increased student satisfaction rates by 25% through innovative curriculum enhancements.
- Published articles in peer-reviewed journals on curriculum improvement strategies.

### PROFILE

Experienced Curriculum Standards Specialist with a rich background in higher education and a focus on curriculum accreditation processes. Over 10 years of experience in developing academic programs that meet rigorous accreditation standards while enhancing student learning experiences. Proven ability to engage faculty and stakeholders in the curriculum review process, ensuring alignment with institutional goals and compliance with external regulations.

### EXPERIENCE

#### CURRICULUM MANAGER

##### City University

*2016 - Present*

- Oversaw curriculum development for over 50 academic programs, ensuring compliance with accreditation standards.
- Led comprehensive curriculum review processes involving faculty committees and external stakeholders.
- Developed assessment tools to measure student learning outcomes and program effectiveness.
- Coordinated faculty training sessions on curriculum best practices and assessment strategies.
- Facilitated interdisciplinary collaboration to enhance course offerings and student engagement.
- Implemented continuous improvement initiatives resulting in a 30% increase in program retention rates.

#### CURRICULUM DEVELOPMENT SPECIALIST

##### Academic Solutions Group

*2014 - 2016*

- Consulted with educational institutions to develop and refine curriculum frameworks for accreditation compliance.
- Assisted in the design of online programs that adhere to quality assurance standards.
- Conducted research on emerging trends in higher education curriculum design and pedagogy.
- Facilitated workshops for faculty on creating student-centered learning experiences.
- Provided ongoing support for curriculum implementation and evaluation processes.
- Authored grant proposals that secured funding for curriculum development projects.