



MICHAEL ANDERSON

Corporate Training Manager

Strategic Curriculum Policy Specialist with over 9 years of experience in corporate training and development, focusing on aligning curriculum with business objectives. Expertise in creating and implementing training programs that enhance employee performance and drive organizational success. Proven ability to analyze training needs and develop targeted curriculum solutions. Skilled in stakeholder engagement and collaboration, with a strong emphasis on continuous improvement.

CONTACT

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- San Francisco, CA

EDUCATION

Master of Business Administration

Business University
2016-2020

SKILLS

- Curriculum Development
- Corporate Training
- Performance Improvement
- Stakeholder Engagement
- Needs Assessment
- Program Evaluation

LANGUAGES

- English
- Spanish
- French

WORK EXPERIENCE

Corporate Training Manager

2020-2023

Global Business Solutions

- Developed and implemented a comprehensive training curriculum for new hires that reduced onboarding time by 25%.
- Conducted training needs assessments to identify gaps in employee skills and knowledge.
- Collaborated with department heads to ensure alignment of training programs with business goals.
- Evaluated training effectiveness through performance metrics and employee feedback.
- Facilitated workshops and seminars to enhance employee engagement and learning.
- Managed a team of trainers to deliver high-quality training experiences.

Curriculum Development Specialist

2019-2020

Innovative Training Solutions

- Designed and delivered customized training solutions for various corporate clients.
- Conducted evaluations of existing training programs to recommend enhancements.
- Utilized adult learning principles to develop engaging training materials.
- Collaborated with subject matter experts to ensure content accuracy and relevance.
- Developed metrics to assess the impact of training on employee performance.
- Presented training strategies to executive leadership for approval and funding.

ACHIEVEMENTS

- Increased employee training satisfaction scores by 35% through enhanced curriculum design.
- Received the Corporate Excellence Award for outstanding contributions to training and development.
- Successfully implemented a training program that improved employee productivity by 20%.