

MA

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EXPERTISE SKILLS

- Program Assessment
- Accreditation
- Data Analysis
- Curriculum Development
- Stakeholder Communication
- Continuous Improvement

LANGUAGES

- English
- Spanish
- French

CERTIFICATION

- Ph.D. in Education Assessment, University of Excellence

REFERENCES

John Smith

Senior Manager, Tech Corp
john.smith@email.com

Sarah Johnson

Director, Innovation Labs
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Michael Brown

VP Engineering, Solutions Inc
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MICHAEL ANDERSON

CURRICULUM ASSESSMENT COORDINATOR

Results-driven Curriculum Analyst with 10 years of experience in the higher education sector, specializing in program assessment and accreditation. My expertise lies in evaluating academic programs to ensure they meet institutional goals and accreditation standards. I have successfully led numerous accreditation processes, working closely with faculty and administration to gather and analyze data, prepare documentation, and develop improvement plans.

PROFESSIONAL EXPERIENCE

University of Knowledge

Mar 2018 - Present

Curriculum Assessment Coordinator

- Led the successful accreditation process for multiple academic programs, resulting in a 100% approval rate.
- Developed assessment tools to measure program effectiveness and student learning outcomes.
- Collaborated with faculty to create comprehensive program review reports.
- Facilitated workshops on best practices in curriculum assessment and improvement.
- Analyzed data trends to inform curriculum enhancements and strategic planning.
- Managed a team of evaluators in conducting program assessments across the university.

National College

Dec 2015 - Jan 2018

Curriculum Analyst

- Conducted comprehensive reviews of academic programs to ensure alignment with industry standards.
- Collaborated with faculty in developing curriculum revisions based on assessment findings.
- Implemented a curriculum mapping process that improved program coherence.
- Presented findings to academic committees, leading to the adoption of new curricular initiatives.
- Utilized software tools to analyze student performance data for continuous improvement.
- Provided training for faculty on assessment best practices and data-driven decision making.

ACHIEVEMENTS

- Successfully led accreditation for three academic programs recognized nationally.
- Developed a comprehensive assessment framework adopted by multiple institutions.
- Received the 'Excellence in Education Award' for contributions to curriculum assessment.