

MICHAEL ANDERSON

Senior Scheduling Manager

- San Francisco, CA
- (555) 234-5678
- michael.anderson@email.com

Dedicated and results-oriented Crew Scheduling Manager with a strong background in aviation operations and crew management. Extensive experience in developing efficient scheduling frameworks that align with organizational goals while enhancing service delivery. Proven ability to analyze complex data and implement effective solutions to optimize crew utilization and minimize operational disruptions. Recognized for fostering a positive work environment that emphasizes collaboration and accountability among team members.

WORK EXPERIENCE

Senior Scheduling Manager | AeroStar Airlines

Jan 2022 – Present

- Oversaw crew scheduling operations for a fleet of 150 aircraft across multiple regions.
- Developed a new scheduling protocol that enhanced efficiency by 30%.
- Managed compliance with FAA regulations relating to crew duty times and rest periods.
- Facilitated training sessions for scheduling staff on regulatory changes and best practices.
- Engaged with crew members to address scheduling concerns and improve satisfaction.
- Analyzed crew performance metrics to inform scheduling strategies and improvements.

Crew Scheduler | Flight Solutions Group

Jul 2019 – Dec 2021

- Managed daily crew assignments, ensuring compliance with labor laws and company policies.
- Collaborated with operational teams to address last-minute scheduling changes.
- Maintained accurate records of crew hours and training schedules.
- Conducted regular audits of crew schedules to ensure compliance.
- Assisted in the implementation of new scheduling software to improve efficiency.
- Supported crew members in understanding scheduling policies and procedures.

SKILLS

aviation operations data analysis compliance management team collaboration continuous improvement
software utilization

EDUCATION

Bachelor of Science in Operations Management

2015

University of Operations

ACHIEVEMENTS

- Increased crew productivity by 25% through the implementation of new scheduling practices.
- Recognized for excellence in crew management during peak travel seasons.
- Successfully reduced scheduling errors by 40% through enhanced oversight and training.

LANGUAGES

English Spanish French