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SKILLS

- operational management
- data forecasting
- compliance adherence
- training development
- relationship building
- continuous improvement

EDUCATION

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION, MAJOR IN MANAGEMENT, UNIVERSITY OF BUSINESS, 2014

LANGUAGE

- English
- Spanish
- German

ACHIEVEMENTS

- Increased crew efficiency ratings by 25% through improved scheduling practices.
- Recognized for outstanding contributions to crew management during peak travel seasons.
- Successfully reduced overtime costs by 40% through strategic scheduling adjustments.

Michael Anderson

LEAD CREW SCHEDULER

Experienced Crew Scheduling Manager with a strong foundation in operational efficiency and workforce management within the airline sector. Demonstrated capability in developing strategic scheduling solutions that enhance crew productivity and align with business objectives. Proven expertise in managing complex scheduling systems and ensuring compliance with industry regulations. Proficient in utilizing data analysis to inform decision-making and improve scheduling processes.

EXPERIENCE

LEAD CREW SCHEDULER

Airline Innovations

2016 - Present

- Directed the crew scheduling department, overseeing the scheduling for a diverse workforce.
- Implemented strategic initiatives that led to a 30% increase in operational efficiency.
- Utilized data analytics to forecast staffing needs based on flight schedules.
- Maintained compliance with FAA regulations regarding crew duty and rest requirements.
- Developed and executed training programs for new scheduling staff.
- Engaged with crew members to address scheduling inquiries and improve satisfaction.

CREW SCHEDULER

Skyways Airlines

2014 - 2016

- Managed crew scheduling for regional flights, ensuring optimal crew deployment.
- Collaborated with flight operations to resolve last-minute scheduling issues.
- Maintained accurate records of crew hours and compliance with labor laws.
- Assisted in the transition to a new crew management software platform.
- Analyzed scheduling trends to propose process enhancements.
- Supported crew members in understanding scheduling policies and procedures.