



Phone: (555) 234-5678

Email: michael.anderson@email.com

Address: San Francisco, CA

Website: www.michaelanderson.com

## **EXPERTISE SKILLS**

- Addiction counseling
- Group therapy
- Treatment planning
- Client assessment
- Community outreach
- Documentation

## **LANGUAGES**

- English
- Spanish
- French

## **CERTIFICATION**

- Master of Social Work, University of Michigan, 2015

## **REFERENCES**

### **John Smith**

Senior Manager, Tech Corp  
john.smith@email.com

### **Sarah Johnson**

Director, Innovation Labs  
sarah.j@email.com

### **Michael Brown**

VP Engineering, Solutions Inc  
mbrown@email.com

# MICHAEL ANDERSON

## SUBSTANCE ABUSE COUNSELOR

Dynamic substance abuse counselor with over 6 years of experience in addiction recovery and rehabilitation. Adept at creating personalized treatment plans that address both psychological and emotional factors of addiction. Strong background in facilitating group therapy sessions and individual counseling, focusing on building coping strategies and life skills. Proven success in working with diverse populations, including adolescents and adults facing various challenges.

## **PROFESSIONAL EXPERIENCE**

### **Hope Recovery Center**

*Mar 2018 - Present*

Substance Abuse Counselor

- Developed individualized treatment plans based on comprehensive client assessments.
- Facilitated group therapy sessions that focused on relapse prevention and coping strategies.
- Conducted follow-up sessions to monitor client progress and make necessary adjustments.
- Collaborated with multidisciplinary teams to provide holistic care for clients.
- Led community workshops to raise awareness about substance abuse and recovery resources.
- Maintained detailed documentation of all client interactions and treatment outcomes.

### **New Beginnings Treatment Facility**

*Dec 2015 - Jan 2018*

Counselor Intern

- Assisted in the development of treatment programs for clients struggling with addiction.
- Conducted intake assessments and assisted in creating support plans.
- Participated in group therapy sessions, providing support to clients.
- Helped organize community outreach events focused on addiction awareness.
- Collaborated with senior counselors to implement effective therapeutic techniques.
- Engaged in training to stay informed about the latest addiction treatment methodologies.

## **ACHIEVEMENTS**

- Successfully led a recovery program that resulted in a 75% success rate among participants.
- Recognized as 'Counselor of the Year' by the local addiction services board.
- Developed a series of workshops that educated over 200 community members on addiction issues.