



MICHAEL ANDERSON

Senior Cost Estimator

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SUMMARY

Meticulous and results-driven Cost Estimator with a profound expertise in construction project management and financial analysis. Demonstrated ability to analyze complex project specifications and deliver precise cost assessments that enhance budgetary control and operational efficiency. Proven track record in collaborating with multidisciplinary teams to optimize resource allocation and ensure project timelines are met without compromising quality.

WORK EXPERIENCE

Senior Cost Estimator ABC Construction Group

Jan 2023 - Present

- Conducted detailed cost analyses for large-scale construction projects.
- Utilized specialized software to generate accurate cost estimates and reports.
- Collaborated with project managers to establish budgets and timelines.
- Reviewed project specifications to identify potential cost-saving opportunities.
- Negotiated contracts with suppliers and subcontractors to optimize project expenses.
- Prepared comprehensive documentation for project bids and proposals.

Cost Estimator XYZ Engineering Solutions

Jan 2020 - Dec 2022

- Developed cost estimates for engineering projects across various sectors.
 - Analyzed past project data to refine estimating processes and methodologies.
 - Engaged with clients to clarify project requirements and expectations.
 - Monitored project expenditures to ensure alignment with budgetary constraints.
 - Provided training and mentorship to junior estimators on best practices.
 - Participated in post-project evaluations to assess estimating accuracy and performance.
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EDUCATION

Bachelor of Science in Construction Management, University of Technology

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Cost estimation, Project management, Budgeting, Financial analysis, Contract negotiation, Software proficiency
- **Awards/Activities:** Successfully estimated costs for projects totaling over \$100 million.
- **Awards/Activities:** Improved estimating accuracy by 20% through enhanced software utilization.
- **Awards/Activities:** Recognized as Employee of the Year for exceptional performance in cost management.
- **Languages:** English, Spanish, French