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EXPERTISE SKILLS

- cost estimation
- project management
- financial analysis
- risk assessment
- cost tracking
- stakeholder communication

LANGUAGES

- English
- Spanish
- French

CERTIFICATION

- Bachelor of Science in Construction Management, Arizona State University

REFERENCES

John Smith

Senior Manager, Tech Corp
john.smith@email.com

Sarah Johnson

Director, Innovation Labs
sarah.j@email.com

Michael Brown

VP Engineering, Solutions Inc
mbrown@email.com

MICHAEL ANDERSON

COST CONSULTANT

Results-driven Cost Consultant with a specialization in the construction industry, demonstrating a robust ability to manage project costs while ensuring adherence to timelines and quality standards. Expertise in developing and implementing cost estimation models that enhance project profitability. Noteworthy experience in collaborating with contractors and stakeholders to identify and mitigate financial risks associated with construction projects.

PROFESSIONAL EXPERIENCE

BuildRight Construction

Mar 2018 - Present

Cost Consultant

- Developed detailed cost estimates for large-scale construction projects.
- Collaborated with project managers to ensure financial targets were met throughout project lifecycles.
- Implemented cost tracking systems to monitor expenses and forecast future costs.
- Conducted risk assessments to identify potential financial pitfalls in project planning.
- Facilitated communication between stakeholders to align on financial expectations.
- Prepared comprehensive reports outlining project financial status for executive review.

Construction Innovations Ltd.

Dec 2015 - Jan 2018

Junior Cost Analyst

- Assisted in the preparation of cost estimates and budgets for new projects.
- Monitored project expenditures and reported on budget variances.
- Contributed to the development of cost management strategies for ongoing projects.
- Analyzed supplier quotes to ensure competitive pricing.
- Supported senior consultants in conducting project audits and financial assessments.
- Maintained accurate records of all financial transactions related to projects.

ACHIEVEMENTS

- Achieved a 20% reduction in project costs through effective negotiation with suppliers.
- Recognized with the 'Rising Star Award' for outstanding performance in cost analysis.
- Successfully managed a project that came in 15% under budget while maintaining quality.