



MICHAEL ANDERSON

Senior Project Controls Analyst

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SUMMARY

Renowned for exceptional analytical capabilities and strategic foresight, this Construction Project Controls Analyst possesses extensive experience in optimizing project performance through meticulous planning and execution. Expertise encompasses advanced cost management, risk assessment, and resource allocation, ensuring that projects are delivered on time and within budget. Proven track record in collaborating with cross-functional teams to drive project success and enhance operational efficiency.

WORK EXPERIENCE

Senior Project Controls Analyst ConstructCo Ltd.

Jan 2023 - Present

- Developed and maintained comprehensive project control systems to monitor all phases of construction.
- Implemented advanced cost forecasting techniques leading to a 15% reduction in project overruns.
- Facilitated risk management workshops that identified critical project risks and mitigation strategies.
- Utilized Primavera P6 for scheduling and resource allocation, enhancing productivity by 20%.
- Prepared detailed progress reports for stakeholders, ensuring transparency and informed decision-making.
- Led cross-departmental meetings to align project objectives and deliverables, improving team collaboration.

Project Controls Specialist BuildRight Corp.

Jan 2020 - Dec 2022

- Assisted in the development of baseline schedules and budgets for multimillion-dollar projects.
 - Conducted variance analysis and provided actionable insights to project managers.
 - Coordinated with procurement teams to ensure timely delivery of materials and resources.
 - Monitored project performance metrics, facilitating continuous improvement initiatives.
 - Engaged in stakeholder communication to align project goals and expectations.
 - Trained junior analysts on project controls best practices and software tools.
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EDUCATION

Master of Science in Construction Management, University of ABC

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Project Management, Cost Analysis, Risk Management, Primavera P6, Microsoft Excel, Data Analysis
- **Awards/Activities:** Received the 'Excellence in Project Management' award for outstanding contributions to project delivery.
- **Awards/Activities:** Achieved a 30% improvement in project delivery times through process optimization initiatives.
- **Awards/Activities:** Successfully managed a \$50 million project budget with zero cost overruns for two consecutive years.
- **Languages:** English, Spanish, French