



MICHAEL ANDERSON

Residential Project Manager

Innovative Construction Planning Manager specializing in residential development, with over 9 years of experience in overseeing projects from concept to completion. Proven track record of managing diverse teams and ensuring that projects are delivered on time and within budget. Expertise in stakeholder engagement and community relations, with a focus on enhancing client satisfaction through effective communication.

WORK EXPERIENCE

Residential Project Manager

2020-2023

Home Builders Inc.

- Managed the construction of residential communities, ensuring adherence to project timelines.
- Coordinated with architects and designers to optimize home layouts and features.
- Oversaw procurement of materials and managed vendor relationships for cost efficiency.
- Conducted regular site inspections to guarantee quality and safety compliance.
- Organized community meetings to address homeowner concerns and gather feedback.
- Implemented innovative construction techniques that reduced waste and increased efficiency.

Construction Coordinator

2019-2020

Residential Solutions Group

- Assisted in the planning and execution of residential building projects.
- Maintained project schedules and budgets, ensuring timely completion.
- Facilitated communication between project teams and homeowners.
- Tracked project progress and reported updates to senior management.
- Participated in quality control inspections throughout the construction process.
- Engaged with local communities to foster positive relationships and address concerns.

ACHIEVEMENTS

- Delivered a large residential project 2 months ahead of schedule, increasing profitability.
- Received 'Top Project Manager' award for outstanding performance in residential development.
- Implemented a community feedback program that improved homeowner satisfaction by 30%.

CONTACT

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EDUCATION

Bachelor of Science in Architecture

University of Florida
2016-2020

SKILLS

- Residential Development
- Stakeholder Engagement
- Project Management
- Quality Control
- Communication
- Efficiency Improvement

LANGUAGES

- English
- Spanish
- French