



MICHAEL ANDERSON

Senior Construction Planner

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SUMMARY

Highly skilled Construction Planning Engineer with over 10 years of extensive experience in the construction industry. Proven ability to oversee complex projects from blueprint to completion, ensuring that all phases are executed on time and within budget. Expertise in developing project schedules, coordinating with subcontractors, and managing resources effectively. Adept at utilizing project management software and tools to track progress and communicate with stakeholders.

WORK EXPERIENCE

Senior Construction Planner ABC Construction Group

Jan 2023 - Present

- Developed comprehensive project schedules using Primavera P6, enhancing on-time delivery by 25%.
- Managed a team of 5 planners, ensuring alignment on project milestones and deliverables.
- Coordinated with engineers and architects to integrate design changes into the planning process.
- Conducted risk assessments to identify potential project delays and implemented mitigation strategies.
- Facilitated weekly progress meetings with stakeholders to communicate project status and address concerns.
- Trained junior planners on best practices in project scheduling and resource management.

Construction Coordinator XYZ Builders

Jan 2020 - Dec 2022

- Assisted in the development of project scope and objectives, ensuring feasibility and alignment with client expectations.
- Monitored construction progress against project schedules and reported on variances.
- Collaborated with subcontractors to ensure compliance with project specifications and quality standards.
- Implemented project tracking systems that improved reporting accuracy by 30%.
- Participated in safety audits, contributing to a 15% reduction in workplace incidents.
- Maintained project documentation and provided updates to project stakeholders regularly.

EDUCATION

Bachelor of Science in Civil Engineering, University of Construction, 2014

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Project Management, Scheduling, Risk Assessment, Primavera P6, Communication, Team Leadership
- **Awards/Activities:** Recognized with the 'Outstanding Planner Award' in 2020 for exceptional project delivery.
- **Awards/Activities:** Successfully led a \$10 million project that was completed 2 months ahead of schedule.
- **Awards/Activities:** Implemented a new project tracking system that increased efficiency by 40%.
- **Languages:** English, Spanish, French