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SKILLS

- Project Supervision
- Resource Management
- Client Communication
- Quality Assurance
- Problem Solving
- Scheduling

EDUCATION

**BACHELOR OF SCIENCE IN
CONSTRUCTION MANAGEMENT,
UNIVERSITY OF FLORIDA**

LANGUAGE

- English
- Spanish
- German

ACHIEVEMENTS

- Successfully delivered multiple residential projects on time and within budget, enhancing client relationships.
- Recognized as 'Supervisor of the Year' for outstanding project management and team leadership.
- Achieved a 20% increase in customer satisfaction ratings through effective communication and quality control.

Michael Anderson

CONSTRUCTION PROJECT SUPERVISOR

Seasoned Construction Operations Manager with a robust background in residential construction, bringing over 9 years of experience in project management and operational oversight. Distinguished by a commitment to delivering high-quality results while adhering to safety regulations and client expectations. Demonstrates expertise in resource management, scheduling, and contract negotiation, ensuring project efficiency and cost-effectiveness.

EXPERIENCE

CONSTRUCTION PROJECT SUPERVISOR

Home Builders Inc.

2016 - Present

- Supervised the construction of residential projects, ensuring compliance with design specifications and safety standards.
- Managed project schedules and budgets, ensuring timely delivery of high-quality homes.
- Coordinated with subcontractors to ensure efficient workflow and material delivery.
- Conducted regular site inspections to monitor project progress and resolve any issues.
- Engaged with clients to provide updates and gather feedback throughout the project lifecycle.
- Implemented quality assurance measures to enhance overall project outcomes.

PROJECT ASSISTANT

Dreamscape Builders

2014 - 2016

- Assisted in managing residential construction projects, supporting project managers with documentation and reporting.
- Coordinated schedules for subcontractors and suppliers to ensure timely project delivery.
- Conducted site inspections to ensure compliance with safety and building codes.
- Maintained project files and documentation for management review.
- Facilitated communication between project teams and clients to resolve issues.
- Supported risk management efforts by identifying potential project challenges.