



MICHAEL ANDERSON

Senior Construction Operations Manager

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SUMMARY

Dynamic and results-oriented Construction Operations Manager with over 15 years of progressive leadership experience in the construction industry. Expertise in directing large-scale projects, optimizing operations, and enhancing productivity through innovative strategies and effective team management. Proven track record in budget management, compliance with safety regulations, and fostering client relationships that drive business growth.

WORK EXPERIENCE

Senior Construction Operations Manager Skyline Builders Inc.

Jan 2023 - Present

- Oversaw project management for multimillion-dollar commercial developments, ensuring adherence to timelines and budgets.
- Implemented Lean construction techniques that reduced waste by 20% and improved overall project efficiency.
- Managed a cross-functional team of engineers, architects, and subcontractors to ensure seamless project execution.
- Developed and maintained strong client relationships, resulting in a 30% increase in repeat business.
- Conducted regular site inspections to ensure compliance with safety standards and regulatory requirements.
- Utilized project management software to track progress and facilitate communication among stakeholders.

Construction Project Manager Urban Developments LLC

Jan 2020 - Dec 2022

- Led a team in the successful completion of residential projects, consistently meeting deadlines and budget constraints.
 - Coordinated subcontractors and suppliers to ensure timely delivery of materials and services.
 - Analyzed project risks and developed mitigation strategies to minimize impact on project timelines.
 - Prepared project documentation including schedules, budgets, and progress reports for stakeholders.
 - Facilitated training sessions on safety protocols and best practices for project teams.
 - Enhanced project visibility through the implementation of a real-time project tracking system.
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EDUCATION

Master of Science in Construction Management, University of California, Berkeley

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Project Management, Budgeting, Lean Construction, Team Leadership, Risk Management, Client Relations
- **Awards/Activities:** Recognized with the 'Excellence in Construction Award' for outstanding project delivery.
- **Awards/Activities:** Achieved a 25% reduction in project costs through strategic supplier negotiations.
- **Awards/Activities:** Successfully mentored junior project managers, resulting in improved team performance and project outcomes.
- **Languages:** English, Spanish, French