



MICHAEL ANDERSON

Commercial Project Manager

Dynamic Construction Execution Manager with 13 years of experience in the commercial construction industry, specializing in project leadership and operational efficiency. Expertise in driving large-scale projects from conception through completion, ensuring alignment with organizational goals and client expectations. Recognized for exceptional relationship-building skills, facilitating effective communication among diverse teams and stakeholders.

CONTACT

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- San Francisco, CA

EDUCATION

Bachelor of Science in Construction Management
University of Southern California
2016-2020

SKILLS

- Project Leadership
- Operational Efficiency
- Risk Management
- Team Collaboration
- Client Engagement
- Quality Management

LANGUAGES

- English
- Spanish
- French

WORK EXPERIENCE

Commercial Project Manager 2020-2023

Elite Construction Services

- Led the management of commercial construction projects, ensuring timely and on-budget delivery.
- Developed comprehensive project plans that aligned with client objectives and industry standards.
- Managed project teams, fostering a collaborative environment to enhance performance.
- Utilized project management software to track progress and facilitate reporting.
- Conducted risk assessments to identify potential challenges and implement mitigation strategies.
- Established strong relationships with clients and stakeholders to ensure project success.

Project Supervisor 2019-2020

Construction Innovations

- Supervised daily construction activities, ensuring compliance with safety and quality standards.
- Coordinated logistics for materials and labor to optimize project timelines.
- Maintained accurate project documentation for reporting and compliance purposes.
- Facilitated communication between project teams and external stakeholders.
- Conducted site visits to monitor progress and address challenges as they arose.
- Participated in project review meetings to identify lessons learned and areas for improvement.

ACHIEVEMENTS

- Recognized for delivering a \$60 million commercial project ahead of schedule and under budget.
- Implemented a team training program that improved project delivery efficiency by 30%.
- Awarded 'Outstanding Project Manager' by the Commercial Construction Association in 2023.