



MICHAEL ANDERSON

COMPLIANCE MANAGER

PROFILE

Highly analytical Compliance Specialist with extensive experience in healthcare regulations and quality assurance. Proven ability to navigate complex regulatory environments and ensure adherence to federal and state laws, particularly in the areas of HIPAA and patient privacy. Expertise in conducting audits, developing compliance strategies, and implementing effective training programs. A detail-oriented professional with a strong commitment to maintaining the highest standards of ethical conduct and regulatory compliance.

EXPERIENCE

COMPLIANCE MANAGER

HealthFirst Solutions

2016 - Present

- Oversaw compliance operations across multiple healthcare facilities.
- Conducted comprehensive audits to assess compliance with HIPAA regulations.
- Developed and implemented compliance training for staff and physicians.
- Collaborated with legal counsel to address compliance issues effectively.
- Monitored changes in healthcare regulations to ensure ongoing compliance.
- Prepared compliance reports for executive leadership and regulatory bodies.

COMPLIANCE ANALYST

Wellness Corp

2014 - 2016

- Assisted in the development of compliance policies and procedures.
- Reviewed contracts and agreements for compliance with regulatory standards.
- Conducted training sessions on compliance-related topics for new hires.
- Monitored and reported compliance metrics to senior management.
- Participated in regulatory audits and prepared necessary documentation.
- Identified compliance gaps and recommended policy enhancements.

CONTACT

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SKILLS

- HIPAA Compliance
- Quality Assurance
- Audit Processes
- Training Development
- Regulatory Interpretation
- Risk Management

LANGUAGES

- English
- Spanish
- French

EDUCATION

BACHELOR OF SCIENCE IN HEALTH ADMINISTRATION, UNIVERSITY OF CALIFORNIA

ACHIEVEMENTS

- Developed a compliance training program that improved staff compliance knowledge by 40%.
- Recognized for excellence in compliance management with a company-wide award.
- Successfully led a project that achieved 100% compliance in a regulatory audit.