MICHAEL ANDERSON

Labor Compliance Officer

CONTACT

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- San Francisco, CA

EDUCATION

Master of Labor Relations

University of Labor Studies
2016-2020

SKILLS

- labor compliance
- employment law
- training development
- risk assessment
- stakeholder engagement
- audit procedures

LANGUAGES

- English
- Spanish
- French

Dedicated Compliance Officer with a specialized focus on labor and employment law compliance in the public sector. Expertise in developing compliance programs that ensure adherence to labor regulations while promoting fair employment practices. Demonstrates a strong ability to navigate complex labor laws and provide guidance to organizations on compliance matters. Proven track record of conducting training sessions and audits to assess compliance levels.

WORK EXPERIENCE

Labor Compliance Officer   2020-2023

State Labor Department

- Oversaw compliance with labor laws and regulations across state agencies.
- Developed labor compliance training programs for HR personnel.
- Conducted audits to assess compliance with employment laws.
- Collaborated with legal teams to address labor compliance issues.
- Prepared compliance reports for state officials.
- Engaged with employee groups to promote awareness of labor rights.

Compliance Coordinator   2019-2020

City Human Resources Department

- Monitored compliance with city labor regulations and policies.
- Assisted in the development of labor compliance training materials.
- Reviewed compliance reports and provided recommendations for improvement.
- Engaged with stakeholders to address labor compliance concerns.
- Conducted risk assessments related to labor laws.
- Maintained detailed records of labor compliance activities.

ACHIEVEMENTS

- Implemented a labor compliance initiative that reduced violations by 20%.
- Recognized for outstanding contributions to labor rights advocacy.
- Published a guide on labor compliance best practices for public organizations.