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SKILLS

- economic development
- workforce training
- program evaluation
- stakeholder engagement
- labor market analysis
- partnership building

EDUCATION

**MASTER OF BUSINESS ADMINISTRATION,
UNIVERSITY OF COMMERCE, 2016**

LANGUAGE

- English
- Spanish
- German

ACHIEVEMENTS

- Recognized as 'Economic Innovator of the Year' by the State Chamber of Commerce in 2021.
- Secured \$400,000 in funding for workforce development programs over three years.
- Increased local business partnerships by 50% through targeted outreach efforts.

Michael Anderson

ECONOMIC DEVELOPMENT MANAGER

Accomplished Community Development Officer specializing in economic development and workforce training. Expertise in designing programs that enhance employability and stimulate local economies. Proven track record in collaborating with businesses, educational institutions, and government agencies to create sustainable job opportunities. Strong analytical capabilities facilitate the evaluation of program impact and workforce trends.

EXPERIENCE

ECONOMIC DEVELOPMENT MANAGER

Local Economic Growth Agency

2016 - Present

- Led workforce development programs that increased employment rates by 30% over two years.
- Collaborated with local businesses to identify skills gaps and develop tailored training programs.
- Managed a budget of \$750,000 for economic development initiatives.
- Conducted labor market analyses to inform program design and implementation.
- Facilitated job fairs that connected over 1,000 job seekers with potential employers.
- Prepared reports on program outcomes and recommendations for continuous improvement.

WORKFORCE DEVELOPMENT COORDINATOR

Community Skills Center

2014 - 2016

- Developed training modules that enhanced job readiness for over 500 participants.
- Coordinated partnerships with educational institutions for skills training programs.
- Assisted in grant writing efforts that secured funding for workforce initiatives.
- Conducted needs assessments to tailor programs to community demands.
- Organized mentorship programs that paired participants with industry professionals.
- Evaluated participant outcomes to measure program effectiveness and inform future strategies.