



# MICHAEL ANDERSON

## Senior Community Development Specialist

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### SUMMARY

Dynamic and results-oriented Community Development Coordinator with over a decade of experience in fostering sustainable community engagement and enhancing social welfare programs. Proven ability to leverage strategic partnerships and mobilize resources effectively to drive community initiatives. Expertise in program development, stakeholder engagement, and policy advocacy, leading to substantial improvements in community health and education outcomes.

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### WORK EXPERIENCE

#### Senior Community Development Specialist Urban Development Agency

Jan 2023 - Present

- Designed and implemented community programs focused on health and education.
- Facilitated workshops and training sessions for community leaders.
- Managed grant applications and secured funding for various initiatives.
- Conducted assessments to identify community needs and resources.
- Developed partnerships with local organizations to enhance service delivery.
- Monitored and evaluated program effectiveness and impact.

#### Community Engagement Coordinator Nonprofit Alliance

Jan 2020 - Dec 2022

- Organized community events to promote civic engagement and participation.
  - Collaborated with local government to align community services with needs.
  - Implemented outreach strategies to increase program visibility.
  - Assisted in the development of policy recommendations based on community feedback.
  - Trained volunteers to effectively engage community members.
  - Evaluated community outreach effectiveness and adjusted strategies accordingly.
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### EDUCATION

#### Master of Public Administration, University of City, 2014

Sep 2019 - Oct 2020

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### ADDITIONAL INFORMATION

- **Technical Skills:** community engagement, program development, stakeholder management, data analysis, policy advocacy, grant writing
- **Awards/Activities:** Secured over \$500,000 in funding for community health initiatives.
- **Awards/Activities:** Increased community participation in programs by 40% within two years.
- **Awards/Activities:** Recognized with the Community Leadership Award for outstanding service.
- **Languages:** English, Spanish, French