

# MICHAEL ANDERSON

Clinical Study Coordinator

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Dynamic Clinical Study Coordinator with 4 years of experience in the field of infectious disease research. Skilled in managing clinical trials focused on vaccine development and treatment interventions. Strong commitment to ethical research practices and patient safety. Excellent organizational skills and attention to detail enable effective management of multiple projects. Passionate about contributing to public health advancements through innovative clinical research.

## WORK EXPERIENCE

### Clinical Study Coordinator | Infectious Disease Research Institute

Jan 2022 – Present

- Coordinated clinical trials for vaccine development, ensuring compliance with FDA regulations.
- Implemented effective recruitment strategies, resulting in a 35% increase in participant enrollment.
- Monitored patient safety throughout the study, addressing any adverse events promptly.
- Developed training materials for site staff on study protocols and data management practices.
- Maintained trial documentation and facilitated regulatory submissions to ensure compliance.
- Utilized data management systems to track study progress and participant metrics.

### Research Assistant | Vaccine Development Center

Jul 2019 – Dec 2021

- Assisted in the management of clinical trials focused on infectious disease interventions.
- Engaged with participants to facilitate recruitment and maintain retention throughout the study.
- Tracked and reported adverse events, ensuring compliance with safety protocols.
- Supported the development of study materials and informed consent documents for participants.
- Coordinated logistics for trial-related activities, optimizing resource allocation.
- Maintained accurate records of study progress and participant interactions.

## SKILLS

Infectious Disease Research

Vaccine Development

Patient Safety

Data Management

Project Coordination

Communication

## EDUCATION

### Bachelor of Science in Public Health

2015 – 2019

University of Health Sciences

## ACHIEVEMENTS

- Contributed to a successful vaccine trial that received emergency use authorization from the FDA.
- Awarded the Public Health Excellence Award for dedication to infectious disease research.
- Increased participant engagement through innovative outreach strategies.

## LANGUAGES

English

Spanish

French