



MICHAEL ANDERSON

Workers' Compensation Claims Adjuster

Experienced Claims Officer with a focus on workers' compensation claims management, demonstrating a strong ability to navigate complex regulatory frameworks and drive effective resolutions. Proven expertise in assessing claims, conducting investigations, and collaborating with medical professionals to ensure accurate claim evaluations. Recognized for strong negotiation skills and the ability to maintain positive relationships with injured workers and employers.

CONTACT

- (555) 234-5678
- michael.anderson@email.com
- San Francisco, CA

EDUCATION

Bachelor of Science in Occupational Safety and Health

University of Central Florida
2016-2020

SKILLS

- Claims Management
- Workers' Compensation
- Negotiation
- Regulatory Compliance
- Client Advocacy
- Data Analysis

LANGUAGES

- English
- Spanish
- French

WORK EXPERIENCE

Workers' Compensation Claims Adjuster

2020-2023

SafeGuard Insurance

- Managed a caseload of workers' compensation claims from inception to resolution.
- Conducted thorough investigations to determine the validity of claims and assess compensability.
- Collaborated with healthcare providers to gather medical information and treatment plans.
- Maintained accurate documentation of all claims activities and communications.
- Facilitated negotiations between injured workers and employers to reach settlements.
- Achieved a 92% resolution rate for claims within regulatory time frames.

Claims Examiner

2019-2020

Workers' Comp Solutions

- Reviewed and analyzed workers' compensation claims for accuracy and compliance.
- Engaged with injured workers to provide updates and gather necessary documentation.
- Participated in team meetings to discuss claims trends and improvement strategies.
- Utilized claims management software to track and document case progress.
- Conducted audits to ensure adherence to regulatory standards.
- Recognized for excellence in customer service with multiple commendations.

ACHIEVEMENTS

- Improved claims resolution efficiency by 20% through process optimization.
- Received 'Employee of the Month' accolades for outstanding performance.
- Successfully trained new team members on best practices in claims handling.