Michael Anderson

WORKERS' COMPENSATION CLAIMS ANALYST

- (555) 234-5678
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- www.michaelanderson.com

SKILLS

- workers' compensation
- risk management
- claims evaluation
- compliance
- data management
- customer relations

EDUCATION

BACHELOR OF ARTS IN HUMAN RESOURCES MANAGEMENT, UNIVERSITY OF WASHINGTON, 2016

LANGUAGE

- English
- Spanish
- German

ACHIEVEMENTS

- Recognized for maintaining a 98% accuracy rate in claims processing.
- Implemented a new claims tracking system that improved efficiency by 30%.
- Received 'Employee Recognition Award' for outstanding service.

Detail-oriented Claims Analyst with a strong foundation in workers' compensation claims, offering over seven years of experience in claims evaluation and risk management. Demonstrates expertise in assessing claims for compliance with legal and regulatory standards while working collaboratively with various stakeholders to resolve disputes. Adept at utilizing claims management software to streamline operations and enhance data accuracy.

EXPERIENCE

WORKERS' COMPENSATION CLAIMS ANALYST

CompCare Insurance

2016 - Present

- Evaluated claims for workers' compensation to determine eligibility and validity.
- Collaborated with medical professionals to assess injury claims.
- Utilized claims management software to track and manage claims.
- Conducted training for staff on regulatory updates and compliance.
- Monitored claim progress and ensured timely resolution.
- Achieved a 95% compliance rate during audits.

CLAIMS ASSISTANT

SafetyNet Insurance

2014 - 2016

- Assisted in processing workers' compensation claims and documentation.
- Communicated with claimants to gather necessary information.
- Maintained accurate records of claims processing activities.
- Supported the investigation of claims to identify any fraudulent activities.
- Participated in team meetings to discuss claim resolutions.
- Received commendation for timely and accurate processing of claims.