

MICHAEL ANDERSON

Program Evaluation Officer

- San Francisco, CA
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Proactive Child Welfare Monitoring and Evaluation Manager with a strong focus on child protection and welfare service enhancement. Over 6 years of experience in monitoring and evaluating child welfare programs, utilizing data-driven approaches to inform program improvements. Demonstrated expertise in collaborating with diverse stakeholders, including government agencies and community organizations, to ensure effective program implementation.

WORK EXPERIENCE

Program Evaluation Officer | Community Child Services

Jan 2022 – Present

- Conducted evaluations of child welfare programs to assess their effectiveness.
- Developed evaluation plans that aligned with organizational goals.
- Collaborated with local agencies to gather data and insight on program impact.
- Prepared reports detailing evaluation findings and recommendations.
- Provided training to staff on evaluation methodologies and data usage.
- Engaged with stakeholders to promote collaborative program improvement efforts.

Data Entry Specialist | Child Welfare Organization

Jul 2019 – Dec 2021

- Managed data entry processes to ensure accurate tracking of child welfare metrics.
- Assisted in the development of data management systems for reporting.
- Conducted data quality checks to maintain integrity of information.
- Supported program managers in preparing reports for stakeholders.
- Facilitated communication between departments regarding data needs.
- Contributed to the development of training materials on data usage.

SKILLS

program evaluation

data tracking

stakeholder collaboration

reporting

training facilitation

child rights advocacy

EDUCATION

Bachelor's Degree in Social Sciences

2017

University of Social Studies

ACHIEVEMENTS

- Improved program evaluation processes, leading to a 15% increase in effectiveness ratings.
- Recognized for outstanding contributions with the 'Rising Star Award' in 2021.
- Secured additional funding for child welfare programs through successful grant applications.

LANGUAGES

English

Spanish

French