



# MICHAEL ANDERSON

## Senior Catering Manager

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### SUMMARY

Renowned for exceptional leadership in culinary operations, this individual possesses a wealth of experience in managing large-scale catering services across diverse sectors. Expertise lies in orchestrating events that exceed client expectations while maintaining stringent budgetary constraints. Demonstrated ability to streamline processes and enhance operational efficiency through innovative solutions and strategic planning.

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### WORK EXPERIENCE

#### Senior Catering Manager Epicurean Events

Jan 2023 - Present

- Directed catering operations for events with attendance exceeding 1,000 guests.
- Implemented a new inventory management system, reducing waste by 20%.
- Negotiated contracts with suppliers, achieving a 15% cost reduction.
- Developed training programs for staff, enhancing service quality and efficiency.
- Coordinated logistics for multiple events simultaneously, ensuring timely execution.
- Oversaw compliance with health and safety regulations, maintaining a 100% pass rate during inspections.

#### Catering Coordinator Gourmet Gatherings

Jan 2020 - Dec 2022

- Assisted in the planning and execution of over 200 catering events annually.
  - Maintained relationships with clients, resulting in a 30% increase in repeat business.
  - Managed budgeting and financial tracking for events, ensuring profitability.
  - Collaborated with culinary teams to create customized menus tailored to client preferences.
  - Evaluated vendor performance and quality, optimizing supplier selection.
  - Utilized customer feedback to refine service offerings and enhance client satisfaction.
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### EDUCATION

#### Bachelor of Science in Hospitality Management, Culinary Institute of America

Sep 2019 - Oct 2020

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### ADDITIONAL INFORMATION

- **Technical Skills:** event management, budget optimization, team leadership, vendor negotiation, inventory control, customer relations
- **Awards/Activities:** Received 'Best Catering Service' award from the National Event Association in 2022.
- **Awards/Activities:** Increased client satisfaction ratings from 85% to 95% within two years.
- **Awards/Activities:** Successfully managed a high-profile wedding event featured in a national magazine.
- **Languages:** English, Spanish, French