



# MICHAEL ANDERSON

## BUSINESS INTELLIGENCE ANALYST

### CONTACT

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-  San Francisco, CA

### SKILLS

- Excel
- SQL
- Power BI
- Financial Analysis
- Reporting
- Business Intelligence

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**BACHELOR OF SCIENCE IN FINANCE,  
UNIVERSITY OF FINANCIAL STUDIES**

### ACHIEVEMENTS

- Improved report accuracy by 45% through process enhancements.
- Received the Outstanding Analyst Award for contributions to financial modeling.
- Led a project that reduced reporting errors by 30% within the first year.

### PROFILE

Results-oriented Business Intelligence Analyst with a strong background in finance and analytics. Over 6 years of experience in financial modeling and reporting, using advanced Excel techniques and BI tools to support strategic decision-making. Skilled in performing in-depth analysis to identify financial trends, risks, and opportunities for improvement. Demonstrated expertise in communicating complex financial concepts to non-financial stakeholders, fostering collaboration across departments.

### EXPERIENCE

#### BUSINESS INTELLIGENCE ANALYST

##### Financial Insights LLC

*2016 - Present*

- Developed financial dashboards that provided real-time insights into key metrics.
- Conducted variance analysis to identify discrepancies between budget and actual performance.
- Collaborated with finance teams to streamline reporting processes, reducing report generation time by 50%.
- Utilized Excel and Power BI for data modeling and visualizations to support executive reporting.
- Trained finance staff on analytical tools and methodologies, enhancing team capabilities.
- Presented financial analysis findings to senior leadership, guiding strategic initiatives.

#### JUNIOR BUSINESS ANALYST

##### Wealth Management Group

*2014 - 2016*

- Assisted in the preparation of financial reports, ensuring accuracy and compliance.
- Performed data extraction and cleansing for reporting purposes using SQL.
- Supported senior analysts in conducting market trend analysis to inform investment strategies.
- Participated in cross-functional meetings to align financial goals with business objectives.
- Helped automate reporting processes, contributing to enhanced efficiency.
- Maintained financial databases, ensuring data integrity and accuracy.