MA

MICHAEL ANDERSON

Program Analyst

CONTACT

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📍 San Francisco, CA

EDUCATION

Master of Public Administration

University of Social Sciences

2016-2020

SKILLS

- program evaluation
- data analysis
- stakeholder engagement
- grant management
- community development
- strategic planning

LANGUAGES

- English
- Spanish
- French

Dynamic Business Analysis Researcher with a specialization in non-profit organizations, recognized for utilizing data analytics to drive social impact and improve operational efficiency. Extensive experience in conducting program evaluations and analyzing funding proposals to optimize resource allocation. Proven ability to engage stakeholders and foster collaborative relationships to support mission-driven initiatives. Highly skilled in utilizing qualitative and quantitative research methods to derive actionable insights that inform strategic planning.

💼 WORK EXPERIENCE

Program Analyst   2020-2023

Community Impact Network

- Conducted program evaluations to assess effectiveness and impact of community initiatives.
- Analyzed grant proposals to inform funding decisions and resource allocation.
- Collaborated with community partners to gather insights and support joint initiatives.
- Developed reports summarizing findings and recommendations for stakeholders.
- Utilized data visualization tools to present complex information clearly.
- Engaged in strategic planning sessions to align programs with community needs.

Research Assistant   2019-2020

Non-Profit Research Institute

- Assisted in conducting research on social issues and community needs.
- Supported the development of surveys and data collection instruments.
- Analyzed qualitative data to identify trends and insights.
- Collaborated with research teams to prepare findings for publication.
- Documented research processes and maintained data integrity.
- Engaged with stakeholders to disseminate research findings.

★ ACHIEVEMENTS

- Increased funding approval rates by 30% through data-driven evaluations.
- Received 'Outstanding Contribution' award for excellence in program analysis.
- Contributed to a project that improved service delivery by 25%.