

MICHAEL ANDERSON

Lead Building Maintenance Technician

- San Francisco, CA
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Distinguished Building Maintenance Technician with over a decade of comprehensive experience in maintaining and enhancing the operational integrity of complex facilities. Demonstrated expertise in diagnosing issues and implementing effective solutions to ensure optimal functionality of mechanical, electrical, and plumbing systems. Proven ability to manage multiple projects simultaneously while adhering to stringent safety standards and regulations.

WORK EXPERIENCE

Lead Building Maintenance Technician | XYZ Facilities Management

Jan 2022 – Present

- Oversaw daily maintenance operations across a portfolio of commercial properties.
- Executed preventive maintenance schedules for HVAC, plumbing, and electrical systems.
- Coordinated with contractors for specialized repairs and renovations.
- Implemented energy-saving initiatives resulting in a 15% reduction in utility costs.
- Trained and mentored junior technicians in best practices and safety protocols.
- Maintained accurate records of maintenance activities and inventory management.

Building Maintenance Technician | ABC Property Services

Jul 2019 – Dec 2021

- Conducted routine inspections of facilities to identify maintenance needs and hazards.
- Performed repairs on plumbing fixtures, electrical wiring, and HVAC systems.
- Responded promptly to service requests and emergency situations to minimize downtime.
- Collaborated with property managers to develop maintenance budgets and schedules.
- Utilized building management systems to monitor and control environmental conditions.
- Ensured compliance with health and safety regulations during all maintenance activities.

SKILLS

Facility management

HVAC systems

Plumbing

Electrical systems

Preventive maintenance

Safety compliance

EDUCATION

Associate of Applied Science in Building Maintenance Technology

2012

City College

ACHIEVEMENTS

- Received Employee of the Year award for outstanding service and dedication in 2021.
- Reduced maintenance response time by 30% through process improvements.
- Successfully managed a renovation project that enhanced facility aesthetics and functionality.

LANGUAGES

English

Spanish

French