



 (555) 234-5678

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SKILLS

- Plumbing repairs
- electrical troubleshooting
- HVAC maintenance
- preventive maintenance
- tenant relations
- safety compliance

EDUCATION

**CERTIFICATE IN BUILDING SYSTEMS
MAINTENANCE, VOCATIONAL SCHOOL,
2018**

LANGUAGE

- English
- Spanish
- German

ACHIEVEMENTS

- Achieved a 90% tenant satisfaction rate through effective communication and service.
- Recognized for exceptional performance with a 'Rising Star' award in maintenance.
- Successfully reduced average repair time by 20% through efficient scheduling.

Michael Anderson

BUILDING MAINTENANCE TECHNICIAN

Dedicated Building Maintenance Technician with a specialization in troubleshooting and repairing residential systems. Proven expertise in identifying and resolving complex issues in plumbing, electrical, and HVAC systems. A strong advocate for preventive maintenance techniques that enhance the longevity of property infrastructure while ensuring resident comfort and safety. Demonstrates exceptional attention to detail and a commitment to maintaining high standards of cleanliness and organization.

EXPERIENCE

BUILDING MAINTENANCE TECHNICIAN

Pine Ridge Estates

2016 - Present

- Conducted routine maintenance checks on plumbing systems, addressing leaks and clogs.
- Performed electrical repairs, including circuit replacements and fixture installations.
- Executed HVAC system maintenance, ensuring optimal performance and energy efficiency.
- Maintained accurate records of maintenance activities and inventory.
- Collaborated with property management to schedule repairs and upgrades.
- Provided responsive service to tenant maintenance requests, achieving high satisfaction ratings.

MAINTENANCE TECHNICIAN APPRENTICE

Maple Leaf Housing Authority

2014 - 2016

- Assisted senior technicians in performing maintenance tasks across multiple properties.
- Learned to diagnose and repair plumbing and electrical issues under supervision.
- Participated in safety training and compliance workshops.
- Maintained tools and work areas in a clean and organized manner.
- Supported the implementation of preventive maintenance schedules.
- Gained hands-on experience with various building systems and repair techniques.