



MICHAEL ANDERSON

Senior Building Maintenance Technician

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SUMMARY

Dynamic and detail-oriented Building Maintenance Technician with a robust history of ensuring optimal functionality of facilities through comprehensive maintenance and repair strategies. Expertise encompasses electrical systems, plumbing, HVAC, and general building repairs, demonstrating a commitment to safety and efficiency. A proven track record of implementing preventive maintenance programs that extend the lifespan of equipment while minimizing downtime.

WORK EXPERIENCE

Senior Building Maintenance Technician Urban Facilities Management

Jan 2023 - Present

- Executed comprehensive maintenance schedules for a portfolio of commercial properties.
- Diagnosed and repaired HVAC systems, ensuring optimal climate control.
- Oversaw plumbing repairs and installations, enhancing water efficiency across facilities.
- Implemented safety protocols that reduced workplace incidents by 30%.
- Coordinated with contractors for specialized repairs, ensuring adherence to project timelines.
- Conducted regular inspections, identifying potential issues before escalation.

Building Maintenance Technician Metro Housing Authority

Jan 2020 - Dec 2022

- Performed routine maintenance and emergency repairs across residential units.
 - Managed inventory of maintenance supplies, optimizing procurement processes.
 - Facilitated communication with tenants regarding maintenance requests and resolution timelines.
 - Maintained compliance with health and safety regulations during all maintenance operations.
 - Assisted in the training of new maintenance staff, promoting best practices.
 - Utilized building management software to track work orders and maintenance history.
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EDUCATION

Associate of Applied Science in Building Maintenance Technology, City College, 2015

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** HVAC systems, plumbing, electrical repairs, preventive maintenance, safety compliance, project management
- **Awards/Activities:** Reduced operational costs by 15% through strategic maintenance scheduling.
- **Awards/Activities:** Awarded 'Employee of the Year' for outstanding service and commitment to excellence.
- **Awards/Activities:** Successfully led a team in a major renovation project, completing ahead of schedule.
- **Languages:** English, Spanish, French