



# MICHAEL ANDERSON

## Project Electrical Technician

Dynamic Building Electrical Technician with a strong focus on commercial electrical systems and project management. Possesses extensive experience in overseeing electrical installations, ensuring that all work is completed on time and within budget. Known for exceptional organizational skills and a meticulous attention to detail, driving successful project outcomes. Demonstrates a proactive approach to identifying potential issues before they arise, thereby minimizing disruptions and enhancing client satisfaction.

### CONTACT

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- San Francisco, CA

### EDUCATION

#### Associate Degree in Electrical Technology

University  
2016-2020

### SKILLS

- Project Management
- Commercial Electrical Systems
- Quality Control
- Communication
- Problem Solving
- Team Collaboration

### LANGUAGES

- English
- Spanish
- French

### WORK EXPERIENCE

#### Project Electrical Technician 2020-2023

Commercial Electrical Services

- Managed electrical installation projects from conception to completion.
- Coordinated with contractors and clients to ensure project specifications were met.
- Performed quality control inspections on completed electrical work.
- Utilized project management software to track project progress and budgets.
- Facilitated communication between stakeholders to enhance project outcomes.
- Trained junior technicians in project management best practices.

#### Electrical Installer 2019-2020

Metro Electrical Solutions

- Executed installations of commercial electrical systems in compliance with regulations.
- Assisted in the development of project timelines and budgets.
- Maintained documentation of all installations and inspections.
- Collaborated with project managers to ensure timely project delivery.
- Participated in safety training and compliance audits.
- Enhanced team collaboration through effective communication strategies.

### ACHIEVEMENTS

- Successfully completed projects 15% under budget through effective resource allocation.
- Received commendation for excellence in project management from clients.
- Implemented a new tracking system that improved project visibility and accountability.