



# MICHAEL ANDERSON

## CONSTRUCTION PROJECT MANAGER

### PROFILE

Dynamic Building Construction Manager with expertise in residential and commercial projects, boasting over a decade of experience in delivering high-quality construction services. Skilled in orchestrating all phases of the construction lifecycle, from pre-construction planning to final inspections. Demonstrates a strong capability to lead diverse teams and manage multiple projects simultaneously, ensuring optimal resource utilization and adherence to safety protocols.

### EXPERIENCE

#### CONSTRUCTION PROJECT MANAGER

##### Greenfield Developments

2016 - Present

- Oversaw the construction of a 200-unit apartment complex, managing a budget of \$30 million.
- Developed project timelines and coordinated with subcontractors to ensure timely completion.
- Implemented quality control measures that improved client satisfaction ratings by 25%.
- Trained and supervised site personnel, enhancing productivity and safety compliance.
- Managed procurement processes for construction materials, negotiating favorable terms with suppliers.
- Facilitated stakeholder meetings to provide project updates and address concerns.

#### ASSISTANT SITE MANAGER

##### Metro Construction Group

2014 - 2016

- Assisted in managing the construction of commercial retail spaces, focusing on client specifications.
- Conducted daily site inspections to ensure compliance with safety and quality standards.
- Collaborated with architects to finalize design elements and resolve issues during construction.
- Maintained project documentation, including daily logs and progress reports.
- Coordinated logistics for material deliveries, ensuring minimal disruption to the project schedule.
- Participated in project planning sessions to enhance overall project efficiency.

### CONTACT

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### SKILLS

- Construction Management
- Team Coordination
- Quality Control
- Procurement
- Client Relations
- Safety Management

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

BACHELOR OF SCIENCE IN CIVIL ENGINEERING, UNIVERSITY OF CALIFORNIA, 2012

### ACHIEVEMENTS

- Achieved a 95% satisfaction rate from clients on completed projects.
- Recognized for excellence in safety management, receiving the 'Safety Excellence Award' in 2021.
- Successfully led a team that completed a complex project three months ahead of schedule.