



# Michael ANDERSON

## QUALITY COMPLIANCE MANAGER

Dedicated Biotechnology Compliance Manager with a strong background in quality assurance and regulatory compliance within the healthcare sector. Known for meticulous attention to detail and a proactive approach in identifying compliance issues before they escalate. Skilled in conducting thorough audits and assessments to ensure adherence to regulatory standards and internal policies.

### CONTACT

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- 📍 San Francisco, CA

### SKILLS

- Quality assurance
- Regulatory compliance
- Audit management
- Staff training
- Risk assessment
- Documentation management

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**BACHELOR OF SCIENCE IN  
BIOTECHNOLOGY, UNIVERSITY OF  
TEXAS, 2011**

### ACHIEVEMENTS

- Improved compliance audit scores by 35% through enhanced training programs.
- Recognized for outstanding performance during regulatory audits.
- Successfully implemented a new compliance tracking system that increased efficiency.

### WORK EXPERIENCE

#### QUALITY COMPLIANCE MANAGER

MediTech Labs

2020 - 2025

- Led quality compliance audits for multiple product lines, ensuring adherence to regulations.
- Developed and implemented a compliance training program for new employees.
- Collaborated with R&D to ensure compliance in product testing protocols.
- Maintained documentation for regulatory submissions and audits.
- Conducted risk assessments to identify potential compliance issues.
- Reviewed and approved standard operating procedures related to compliance.

#### REGULATORY COMPLIANCE SPECIALIST

HealthBio Solutions

2015 - 2020

- Assisted in the preparation of regulatory submissions for clinical trials.
- Conducted internal audits to assess compliance with regulatory standards.
- Monitored compliance metrics and reported findings to management.
- Developed training materials for compliance-related topics.
- Collaborated with teams to rectify compliance issues.
- Engaged with regulatory agencies to ensure proper communication of compliance status.