



# MICHAEL ANDERSON

## INTERNAL AUDITOR

### CONTACT

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- San Francisco, CA

### SKILLS

- Operational Auditing
- Risk Assessment
- Compliance Analysis
- Communication
- Process Improvement
- Statistical Analysis

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**BACHELOR OF BUSINESS  
ADMINISTRATION IN ACCOUNTING,  
STATE UNIVERSITY, 2017**

### ACHIEVEMENTS

- Recognized for exceptional performance with the 'Rising Star' award in 2019.
- Contributed to a project that improved audit turnaround time by 25%.
- Played a key role in a compliance initiative that resulted in zero regulatory findings.

### PROFILE

Accomplished internal auditor with a robust background in operational audits and compliance assessments. Expertise in evaluating business processes and identifying areas for improvement, resulting in enhanced operational performance and risk mitigation. Adept at conducting thorough audits that align with industry standards and organizational objectives. Strong communication skills facilitate effective collaboration with stakeholders at all levels, ensuring transparency and accountability.

### EXPERIENCE

#### INTERNAL AUDITOR

##### Tech Innovations Ltd.

*2016 - Present*

- Executed operational audits to assess efficiency and compliance within various departments.
- Developed audit programs tailored to specific business units, enhancing audit effectiveness.
- Collaborated with management to implement corrective actions based on audit findings.
- Utilized statistical sampling methods to ensure comprehensive audit coverage.
- Conducted training sessions for staff on compliance and internal control policies.
- Monitored and reported on audit progress to senior leadership, ensuring alignment with organizational goals.

#### JUNIOR AUDITOR

##### Finance Assurance Group

*2014 - 2016*

- Assisted in conducting financial and operational audits across various sectors.
- Participated in the preparation of audit reports and documentation.
- Evaluated internal controls and made recommendations for improvement.
- Performed substantive testing of financial transactions to ensure accuracy.
- Supported senior auditors in the development of audit strategies.
- Maintained clear communication with clients to discuss audit findings and recommendations.