MICHAEL
ANDERSON

Program Evaluation Specialist

- San Francisco, CA
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Motivated Assessment Analyst with 3 years of experience in the non-profit sector, focusing on program evaluation and impact assessment. Experienced in assessing the effectiveness of community programs and initiatives through data collection and analysis. Strong communication skills facilitate collaboration with diverse stakeholders to gather insights and feedback. Proficient in creating reports that highlight program successes and areas for improvement.

WORK EXPERIENCE

Program Evaluation Specialist | Community Impact Network   Jan 2022 – Present

- Conducted assessments to evaluate the impact of community programs on target populations.
- Developed data collection tools to gather participant feedback and outcomes.
- Collaborated with program staff to ensure alignment on evaluation goals.
- Analyzed data to identify program strengths and areas for growth.
- Prepared reports summarizing evaluation findings for stakeholders.
- Presented assessment results at community meetings to share insights.

Research Intern | Non-Profit Research Institute   Jul 2019 – Dec 2021

- Assisted in the evaluation of social programs and initiatives.
- Conducted surveys to collect data on program effectiveness.
- Analyzed qualitative data to inform program improvements.
- Collaborated with researchers to develop evaluation methodologies.
- Participated in workshops to discuss evaluation findings with community stakeholders.
- Contributed to the development of program improvement recommendations.

SKILLS

Program Evaluation | Data Collection | Stakeholder Engagement | Report Writing | Communication Skills

EDUCATION

Bachelor of Arts in Sociology   2019
University of Social Sciences

ACHIEVEMENTS

- Increased program participation by 15% through effective evaluation strategies.
- Recognized for outstanding contribution to program success in 2021.
- Co-authored a report on best practices for community assessments.

LANGUAGES

English | Spanish | French