



# MICHAEL ANDERSON

## ASSESSMENT COORDINATOR

### CONTACT

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- San Francisco, CA

### SKILLS

- Educational Assessment
- Data Analysis
- Curriculum Development
- Stakeholder Engagement
- Training Facilitation
- Report Writing

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**MASTER OF EDUCATION IN ASSESSMENT, UNIVERSITY OF EDUCATION, 2013**

### ACHIEVEMENTS

- Increased assessment participation rates by 40% through targeted outreach initiatives.
- Received the 'Innovative Educator' award in 2019 for assessment program implementation.
- Authored a guidebook on best practices for educational assessments used by local educators.

### PROFILE

Experienced Assessment Analyst with a strong background in educational assessment and evaluation. Over 8 years of experience in developing and implementing assessment tools aimed at improving educational outcomes for diverse student populations. Skilled in data analysis, report writing, and stakeholder engagement. Adept at using technology to streamline assessment processes and ensure fairness and accuracy in testing.

### EXPERIENCE

#### ASSESSMENT COORDINATOR

##### Citywide School District

*2016 - Present*

- Led the development and implementation of district-wide assessment programs.
- Analyzed student performance data to inform curriculum improvements.
- Collaborated with educators to create effective assessment tools and methodologies.
- Facilitated training sessions for teachers on assessment best practices.
- Monitored compliance with state and federal assessment regulations.
- Presented assessment findings to the school board and other stakeholders.

#### EDUCATIONAL ASSESSOR

##### LearnWell Institute

*2014 - 2016*

- Conducted assessments to evaluate educational programs and student learning.
- Utilized statistical analysis to interpret assessment results and make recommendations.
- Developed assessment materials aligned with educational standards.
- Engaged with parents and students to gather feedback on assessment effectiveness.
- Integrated technology solutions to enhance the assessment administration process.
- Co-authored a research paper on the impact of formative assessments in classrooms.