

MICHAEL ANDERSON

Social Services Program Coordinator

- San Francisco, CA
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Experienced and dedicated program coordinator specializing in social services and community outreach. Demonstrates a profound understanding of the unique challenges faced by marginalized populations and the importance of tailored program delivery. Proven track record in designing and implementing programs that enhance access to essential services and resources. Strong advocacy skills paired with a commitment to social justice and equity.

WORK EXPERIENCE

Social Services Program Coordinator | Community Support Network

Jan 2022 – Present

- Led the development of social service programs addressing the needs of low-income families.
- Coordinated outreach efforts that increased program enrollment by 50%.
- Managed a caseload of clients, providing support and resources for various needs.
- Conducted needs assessments to inform program design and delivery.
- Collaborated with local agencies to ensure comprehensive service provision.
- Evaluated program outcomes and reported findings to stakeholders.

Outreach Specialist | United Community Services

Jul 2019 – Dec 2021

- Implemented outreach strategies to connect underserved populations with available resources.
- Organized community events to raise awareness of social services.
- Maintained relationships with community partners to facilitate service delivery.
- Assisted in grant writing to secure funding for outreach initiatives.
- Conducted workshops on accessing social services for community members.
- Monitored program participation and collected feedback for improvements.

SKILLS

social services

community outreach

program development

advocacy

stakeholder engagement

needs assessment

EDUCATION

Bachelor of Social Work

2017

State University

ACHIEVEMENTS

- Increased access to social services for over 1,000 families in the community.
- Recognized with the Community Leadership Award for outstanding service.
- Successfully launched a resource fair that connected over 300 individuals to necessary services.

LANGUAGES

English

Spanish

French