

MICHAEL ANDERSON

Senior Business Analyst

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Proficient Agile Business Analyst with a comprehensive understanding of system development and project management. Specializes in agile methodologies to facilitate efficient project execution and delivery. Renowned for exceptional interpersonal skills and the ability to build strong relationships with stakeholders. Demonstrates a strong capability in analyzing business processes and identifying opportunities for enhancement.

WORK EXPERIENCE

Senior Business Analyst | Empire Solutions

Jan 2022 – Present

- Led the agile transformation initiatives within the organization, enhancing project delivery.
- Developed and maintained project documentation to support team objectives.
- Utilized Agile tools to monitor project performance and manage tasks.
- Conducted stakeholder analysis to ensure alignment with project goals.
- Facilitated training sessions on agile methodologies for team members.
- Collaborated with cross-functional teams to identify and implement process improvements.

Business Analyst | Future Vision Tech

Jul 2019 – Dec 2021

- Gathered and documented business requirements for software development projects.
- Worked closely with development teams to clarify requirements and expectations.
- Participated in user acceptance testing to validate software functionality.
- Maintained project tracking tools to ensure timely delivery of milestones.
- Engaged with stakeholders to provide project updates and gather feedback.
- Contributed to the development of user manuals and training guides.

SKILLS

Agile transformation

project documentation

stakeholder analysis

Agile tools

user acceptance testing

training facilitation

EDUCATION

Bachelor of Science in Information Technology

2015 – 2019

State University

ACHIEVEMENTS

- Successfully led a team that achieved a 50% reduction in project delivery times.
- Received recognition for outstanding leadership and project management skills.
- Improved stakeholder satisfaction ratings by 30% through effective communication.

LANGUAGES

English

Spanish

French