



MICHAEL ANDERSON

Senior Housing Development Manager

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SUMMARY

Dynamic and results-driven Affordable Housing Manager with over 10 years of progressive experience in developing and overseeing affordable housing initiatives. Expertise lies in strategic planning, community engagement, and regulatory compliance. Proven track record of fostering partnerships with governmental agencies, non-profits, and stakeholders to enhance housing accessibility. Skilled in managing multi-million dollar budgets and leading cross-functional teams to deliver innovative housing solutions.

WORK EXPERIENCE

Senior Housing Development Manager Urban Development Corporation

Jan 2023 - Present

- Led the planning and execution of over 15 affordable housing projects from inception to completion.
- Collaborated with city planners and architects to design sustainable housing solutions.
- Managed a diverse team of professionals including project managers and financial analysts.
- Negotiated contracts and funding agreements with government and private sector stakeholders.
- Implemented community outreach programs to engage residents and gather feedback.
- Monitored project budgets, ensuring adherence to financial constraints and timelines.

Affordable Housing Coordinator Community Housing Agency

Jan 2020 - Dec 2022

- Administered housing assistance programs serving low-income families and individuals.
 - Conducted needs assessments to identify gaps in affordable housing availability.
 - Developed partnerships with local organizations to enhance service delivery.
 - Facilitated workshops and training sessions for residents on housing rights and responsibilities.
 - Analyzed data on housing trends to inform policy recommendations.
 - Prepared detailed reports for stakeholders on program outcomes and performance metrics.
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EDUCATION

Master of Public Administration, University of City, 2015

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Project Management, Budgeting, Community Engagement, Policy Development, Data Analysis, Regulatory Compliance
- **Awards/Activities:** Awarded 'Best Practices in Affordable Housing' by National Housing Association in 2022.
- **Awards/Activities:** Successfully secured \$5 million in funding for community redevelopment initiatives.
- **Awards/Activities:** Increased resident satisfaction ratings by 30% through improved program offerings.
- **Languages:** English, Spanish, French