MA

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🌐 www.michaelanderson.com

SKILLS

- Regulatory Compliance
- Stakeholder Management
- Program Evaluation
- Data Tracking
- Team Leadership
- Community Engagement

EDUCATION

MASTER'S IN PUBLIC ADMINISTRATION, UNIVERSITY OF PUBLIC AFFAIRS

LANGUAGE

- English
- Spanish
- German

ACHIEVEMENTS

- Awarded the Excellence in Public Service award for outstanding contributions to adult education initiatives in 2020.
- Successfully led an initiative to improve assessment turnaround time by 40%.
- Developed partnerships that expanded adult education access, resulting in a 25% increase in program enrollment.

Michael Anderson

ASSESSMENT PROGRAM MANAGER

Strategic Adult Learning Assessment Specialist with 9 years of experience in public sector education. Committed to improving assessment practices that support adult learners in government programs. Experienced in leading teams to develop assessments that meet regulatory requirements while enhancing learner engagement. Skilled in stakeholder management and collaboration with various governmental agencies to align educational assessments with community needs.

EXPERIENCE

ASSESSMENT PROGRAM MANAGER

City Education Department

2016 - Present

- Led the development of assessment programs that improved adult education participation rates by 15%.
- Collaborated with local government agencies to ensure assessments met compliance standards.
- Implemented data tracking systems to monitor learner outcomes and program effectiveness.
- Facilitated training for staff on assessment development and implementation processes.
- Engaged community stakeholders to gather input on assessment needs and priorities.
- Evaluated assessment data to inform program adjustments and enhancements.

LEARNING ASSESSMENT CONSULTANT

State Government Training Services

2014 - 2016

- Provided expertise in developing assessments for adult learners in government-funded programs.
- Conducted needs assessments to identify gaps in existing training and assessment practices.
- Worked with cross-agency teams to align training assessments with state educational objectives.
- Utilized analytics to report findings and recommend improvement strategies for assessment practices.
- Facilitated stakeholder meetings to discuss assessment goals and outcomes.
- Developed resource materials to assist staff in creating effective assessments.