



# MICHAEL ANDERSON

## TRAINING EVALUATION SPECIALIST

### CONTACT

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-  San Francisco, CA

### SKILLS

- Program evaluation
- Needs assessment
- Data analysis
- Training development
- Stakeholder engagement
- Survey design

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**MASTER'S IN ADULT EDUCATION,  
EDUCATION UNIVERSITY**

### ACHIEVEMENTS

- Increased learner satisfaction scores by 30% through program improvements.
- Developed a comprehensive training manual adopted by multiple organizations.
- Presented research findings to over 500 attendees at national conferences.

### PROFILE

With a strong background in adult education and a passion for research, I have spent the last 8 years investigating the effectiveness of various adult learning programs. My experience spans multiple industries, including corporate training and community education. I specialize in conducting needs assessments and evaluating program outcomes to ensure that adult learners receive the highest quality of education tailored to their specific needs.

### EXPERIENCE

#### TRAINING EVALUATION SPECIALIST

##### Corporate Learning Solutions

*2016 - Present*

- Evaluated the effectiveness of corporate training programs for adult learners.
- Developed assessment tools to measure learner outcomes and satisfaction.
- Collaborated with training teams to enhance course content based on feedback.
- Analyzed performance metrics to identify areas for improvement.
- Facilitated focus groups to gather qualitative data from participants.
- Presented evaluation reports to stakeholders for strategic decision-making.

#### ADULT LEARNING CONSULTANT

##### Community Education Network

*2014 - 2016*

- Conducted research on community needs to develop relevant adult education programs.
- Designed and implemented training sessions for adult learners.
- Utilized surveys and interviews to gather feedback and improve program offerings.
- Collaborated with local businesses to align training programs with job market needs.
- Created promotional materials to increase enrollment in adult education courses.
- Tracked program outcomes and reported findings to funding agencies.