

# MICHAEL ANDERSON

Institutional Research Analyst

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Proactive Academic Quality Specialist with over 5 years of experience in institutional research and assessment within higher education. Specializes in data-driven decision-making and developing quality assessment frameworks that support academic excellence. Strong background in statistical analysis and reporting, with a commitment to fostering a culture of continuous improvement. Holds a Master's degree in Educational Research and has a proven ability to engage with stakeholders to promote data-informed practices.

## WORK EXPERIENCE

### Institutional Research Analyst | Research-Driven College

Jan 2022 – Present

- Conducted comprehensive analyses of academic programs to assess quality and effectiveness.
- Developed assessment tools and metrics to evaluate student performance.
- Collaborated with faculty to align curriculum with institutional goals.
- Presented data findings to senior leadership, influencing strategic planning.
- Participated in accreditation processes, ensuring compliance with standards.
- Created reports detailing assessment outcomes and recommendations for improvement.

### Quality Assessment Specialist | Academic Excellence University

Jul 2019 – Dec 2021

- Assisted in the development of quality assessment frameworks for academic programs.
- Analyzed student data to identify trends and recommend curriculum enhancements.
- Facilitated workshops on data analysis and assessment best practices.
- Collaborated with departments to align assessment practices with accreditation requirements.
- Conducted surveys to gather feedback from students and faculty.
- Reported assessment findings to stakeholders, driving improvement initiatives.

## SKILLS

Institutional Research

Data Analysis

Quality Assessment

Program Evaluation

Accreditation

Stakeholder Engagement

## EDUCATION

### Master's Degree in Educational Research

2015 – 2019

University of Data Studies

## ACHIEVEMENTS

- Improved academic program quality ratings by 30% through data-driven interventions.
- Published articles on effective assessment practices in educational journals.
- Received recognition for outstanding contribution to institutional research efforts.

## LANGUAGES

English

Spanish

French