



# MICHAEL ANDERSON

## PROGRAM EVALUATION SPECIALIST

### CONTACT

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-  San Francisco, CA

### SKILLS

- Program Evaluation
- Strategic Planning
- Stakeholder Engagement
- Data Analysis
- Curriculum Design
- Experiential Learning

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

#### MASTER OF ARTS IN EDUCATIONAL LEADERSHIP, CITY UNIVERSITY

### ACHIEVEMENTS

- Implemented a new program evaluation framework recognized as a best practice in the field.
- Increased student internship placements by 50% within two years through strategic partnerships.
- Won the 'Excellence in Program Design' award for innovative curriculum initiatives in 2019.

### PROFILE

Dedicated academic program designer with a strong background in program evaluation and strategic planning in both academic and corporate environments. With nearly 8 years of experience, I have developed and implemented academic programs that align with institutional goals and respond to industry needs. My approach is research-driven, utilizing both qualitative and quantitative data to inform program design.

### EXPERIENCE

#### PROGRAM EVALUATION SPECIALIST

##### National Education Institute

2016 - Present

- Conducted comprehensive evaluations of academic programs, leading to a 20% improvement in program effectiveness.
- Developed metrics for assessing student learning outcomes and program impact, assuring quality education.
- Collaborated with faculty to redesign underperforming courses, enhancing student engagement and feedback.
- Implemented a program review process that streamlined curriculum updates and approvals.
- Organized focus groups with students to gather insights for program enhancements.
- Managed data collection and analysis, providing actionable recommendations to leadership.

#### ACADEMIC PROGRAM COORDINATOR

##### Tech Forward Academy

2014 - 2016

- Designed and launched new certificate programs in technology fields, resulting in a 35% increase in enrollment.
- Developed partnerships with local businesses for internship placements, enhancing student job readiness.
- Facilitated training sessions for faculty on curriculum development aligned with industry standards.
- Managed program budgets, ensuring financial sustainability and resource allocation.
- Coordinated outreach efforts to attract diverse student populations to academic offerings.
- Monitored program success and made data-driven adjustments to improve outcomes.