



Michael ANDERSON

ACADEMIC PROGRAM EVALUATOR

Motivated Academic Development Specialist with 5 years of experience in higher education administration. Expertise in program evaluation and assessment, with a strong emphasis on enhancing student learning experiences. Proven ability to analyze program effectiveness and implement strategic improvements. Effective communicator with a talent for fostering collaboration among diverse stakeholders in academic settings.

CONTACT

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- San Francisco, CA

SKILLS

- Program Evaluation
- Data Analysis
- Student Advising
- Curriculum Development
- Stakeholder Engagement
- Strategic Planning

LANGUAGES

- English
- Spanish
- French

EDUCATION

**MASTER OF SCIENCE IN HIGHER
EDUCATION ADMINISTRATION,
COLLEGE UNIVERSITY**

ACHIEVEMENTS

- Achieved a 15% increase in student retention rates through the implementation of targeted advising strategies.
- Successfully developed a new assessment framework that was adopted university-wide.
- Recognized for excellence in program evaluation by the National Higher Education Association in 2020.

WORK EXPERIENCE

ACADEMIC PROGRAM EVALUATOR

Metro State University

2020 - 2025

- Conducted comprehensive evaluations of academic programs, providing actionable recommendations that improved student satisfaction rates by 25%.
- Collaborated with faculty and staff to develop assessment tools that accurately measure student learning outcomes.
- Facilitated focus groups to gather qualitative data on student experiences and program effectiveness.
- Prepared detailed reports for academic committees that informed program revisions and resource allocation.
- Implemented best practices in program evaluation that increased compliance with accreditation standards.
- Utilized statistical software to analyze assessment data and present findings to stakeholders.

ACADEMIC COORDINATOR

City College

2015 - 2020

- Managed the academic advising process for over 400 students, resulting in a 30% increase in on-time graduation rates.
- Developed and implemented new orientation programs that enhanced student engagement from day one.
- Coordinated workshops on academic success and career planning for students.
- Collaborated with faculty to ensure curriculum alignment and responsiveness to student needs.
- Utilized student data to inform program development and identify areas for improvement.
- Facilitated training for staff on effective academic advising practices.